

2022 / 2023

Enrolments for schools,
after-school care and
leisure sessions

Bienvenue à l'école publique

You will soon be enrolling your child in school for the first time, or moving him/her to another school.

In this document you will find all the information you need regarding enrolment for school, after-school care, Wednesday and holiday leisure sessions.



You must complete the school enrolment process from **21 February onwards**.

You can fill in the application directly online at nanteservices.fr or make an appointment with your child's school head teacher to fill in the application together.

You will need to bring your **family record book** or **birth certificate**, a **home insurance certificate less than 3 months old** and your "CAF de Loire-Atlantique" **benefit number** if you have one.

If you wish to enrol your child in a school other than the one in your district, you will need to fill in an **exemption request** form available on metropole.nantes.fr or from the City of Nantes' school and extra-curricular service on **+33 (0)2 40 41 94 42**. If your child does not live in Nantes, you must obtain the approval of the municipality where the child lives.

The enrolment process should ideally be completed before 16 May. It can nevertheless be completed with the head teacher until the summer holidays and thereafter on nanteservices.fr.

If you wish to be assisted in filling in the application form and you arrive in Nantes during the summer holidays, please contact the school and extra-curricular service directly on **+33 (0)2 40 41 94 42**.

Note! If your child was already enrolled in another school, you must provide a **cancellation certificate from the previous school**.

Do you wish to send your 2-year-old child to school?

There are specific conditions that must be fulfilled for a child born in 2020 to be received in the early pre-school section. For more information, please check with the Head of your child's district school. In the schools that are part of the "priority education network", all 2-year-olds are accepted within the limits of the school's capacity.

In Nantes, the school week covers 4.5 days: Monday, Tuesday, Wednesday morning, Thursday and Friday.

New:

To enrol your child and to find out about the school for your district:

NANTES  SERVICES.FR
"Education" section



Extra-curricular services in the **state schools in Nantes**

The City of Nantes offers extra-curricular services in the morning before school, at lunchtime and in the evening after school. Committed to the same objectives as the Local Area Educational Policy (PEDT), the professionals who supervise the children are attentive and always on hand to help them.

The City has commissioned the **Léo Lagrange Ouest** association to manage and coordinate the extra-curricular services in state schools. The association employs dedicated youth workers who supervise the children alongside the teachers and specialised pre-school workers (ATSEM).

Morning: before school club Monday, Tuesday, Wednesday, Thursday, Friday

This is organised in all schools **one hour before the opening of the school**. Children can take part in fun activities and games during this leisure period. Breakfast can be served to the children, depending on their arrival time.

Lunchtime supervision service
Monday, Tuesday, Wednesday, Thursday, Friday

The lunchtime session includes **lunch, educational activities** and, for the younger children, a **nap time**.

Alternative meals can be served to children with food allergies or illnesses (diabetes, etc.), at no extra cost to the family. Report any allergies to the City of Nantes' school health service on +33 (0)2 40 41 90 39.

The **lunchtime extra-curricular service on Wednesday** lasts half an hour after class and does not include lunch.

The evening after-school club

Monday, Tuesday, Thursday, Friday

Free until 4:30 pm; it is available in all schools **until 6:30 pm**.

- **from 4:30 pm to 5:30 pm**, the reception is closed and children are not allowed to leave during this period.

- **from 5:30 to 6:30 pm**, children can be picked up at any moment.

In nursery, from 4:30 pm, the supervision service is structured in two stages: **a period to relax and have an afternoon snack** (to be provided by you), **a period of individual or group activities** (games, stories, etc.).

In primary school, from 4:30 pm, the supervision service is adapted to each school, according to the needs of the children, the number of pupils and the premises. It is structured in three stages:

- **a period to relax** and have an afternoon snack (to be provided by you);

- **a period of educational activities**. Some schools may offer workshops involving the children's regular participation;

- **a period to assist with personal work**.



Enrolment for the extra-curricular services is done at the same time as the school enrolment.

Your extra-curricular fees are calculated on the basis of your **family quotal** from "CAF Loire-Atlantique".

If you are not a CAF beneficiary, it takes into account your income and the number of people you have to support.

If the City services do not know your benefit number when you enrol your child at the school, you will receive a fee application form to complete in August.

We recommend that you complete the application even if you do not plan to

use these services immediately. You may indeed need to use the service from time to time during the school year. Unless you specify otherwise, your application will be automatically renewed for the duration of your child's schooling.

If your family situation changes during the year (separation, redundancy, serious illness, death, birth of a child), inform the CAF, which will recalculate your family allowance accordingly. You must then inform the City of Nantes of your new allowance: **accueil.periscolaire@mairie-nantes.fr**.

! CAF information: do not forget to get your application transferred to the "CAF de Loire-Atlantique" if you have just arrived from another département.

FEES

Calculate your fees

To calculate your fees, go to nanteseservices.fr (education section), and have your family allowance (QF) ready.

If you do not know it, you can get it by visiting caf.fr or by calling 3230.

Special Cases

- The maximum rate is applied to children who do not live in Nantes.
- Children living in Carquefou, Saint-Étienne-de-Montluc and Saint-Herblain benefit from the Nantes rate.



Conditions concerning the use of extra-curricular services

When your child is enrolled in the school, he/she can attend the extra-curricular sessions (morning, lunchtime and evening) that suit your schedule, on a regular or occasional basis.

However, this flexible system still requires you to provide a minimum amount of information. **Every morning, you must tell your child's teacher if he/she will be attending the lunchtime supervision session** (including three lunchtime session on Wednesdays) **and/or the evening after-school club**. Enrol your child for the evening after-school club regardless of how long you may need the service for.

Children who are not enrolled will not be accepted except in cases of force majeure.

You will be charged for each paid service (morning, lunchtime and evening, except Wednesday lunchtime), regardless of the time of arrival and departure of your child. You will be given an extra-curricular information sheet by the Léo Lagrange Ouest association, which must be completed.



Leisure sessions

The City of Nantes entrusts the Accoord association with the management of the Wednesday and leisure sessions.

The Wednesday leisure session starts after school. It includes transportation to the leisure centre (when it is not at school), lunch, activities until 5.30 p.m. and an afternoon snack.

An evening session can be offered in addition from 5.30 to 6.30 pm.

Your child is welcomed in the leisure centre linked to his/her school.

The holiday leisure sessions include activities from 8.30 am to 5.30 pm, lunch and an afternoon snack. In the morning, your child can be cared for from 7.30 am in some places, and until 6.30 pm.

During the holidays, you can enrol your child in the centre of your choice. Stays are also proposed.

Enrolment

An application form is required to enrol your child for the leisure sessions.

If you do not yet have a family record with Accoord, contact them on +33 (0)2 40 74 02 52.

All bookings can be made online at nanteseservices.fr **subject to availability**.

For Wednesday sessions, they begin in June for the whole of the following school year.

For holiday leisure sessions, they are opened about a month before. You will receive an email from Accoord beforehand specifying the enrolment dates.

For leisure and holiday leisure sessions, the fees are set by the City of Nantes and are calculated by Accoord on the basis of your family quota. The simulator on www.accoord.fr allows you to calculate your fees.

Other leisure sessions are available in Nantes: you can find some of them on metropole.nantes.fr



NANTES  SERVICES.FR 

New

**Enrol your child in school.
Create and keep track of
your extra-curricular services file.
Manage your application for
leisure sessions.**

Download
Nantes in my Pocket!

Find information about your child's school:
the menus served in the canteen as well as any
disruptions due to strikes or the health crisis.

NANTES
DANS *ma*
POCHE

ALL NANTES 02 40 41 9000
metropole.nantes.fr



Contact us

Service accueil scolaire et périscolaire de la Ville de Nantes
Postal address Hôtel de Ville de Nantes (Nantes City Hall)
2 rue de l'Hôtel de Ville - 44094 Nantes Cedex 1, France
By telephone +33 (0)2 40 41 94 42
Reception desk 1 rue Célestin Freinet, 1^{er} étage, 44000 Nantes, France

VILLE DE
Nantes